

## REGIONAL PARKS

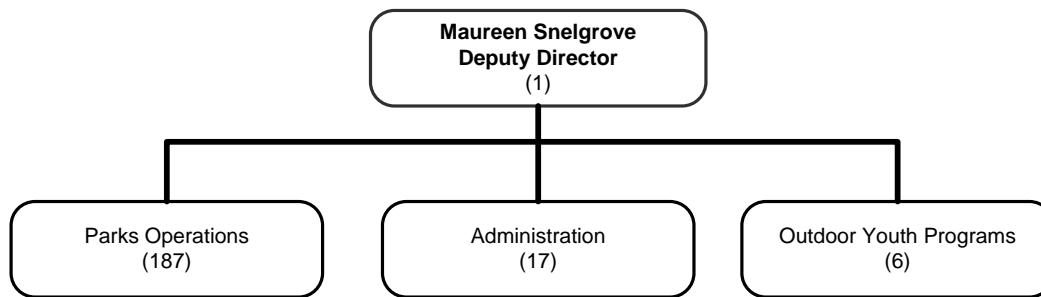
Maureen A. Snelgrove

### DEPARTMENT MISSION STATEMENT

*Regional Parks Department ensures diversified recreational opportunities for the enrichment of County residents and visitors while protecting the County's natural, cultural, historical and land resources.*



### ORGANIZATIONAL CHART



### 2015-16 SUMMARY OF BUDGET UNITS

2015-16						
	Requirements	Sources	Net County Cost	Use of / (Contribution to) Fund Balance	Use of / (Contribution to) Net Position	Staffing
<b>General Fund</b>						
Regional Parks	10,216,598	8,112,420	2,104,178			205
Total General Fund	10,216,598	8,112,420	2,104,178			205
<b>Special Revenue Funds</b>						
Regional Parks - Consolidated	5,881,795	3,491,080		2,390,715		0
Total Special Revenue Funds	5,881,795	3,491,080		2,390,715		0
<b>Enterprise Funds</b>						
Active Outdoors	48,982	61,362			(12,380)	6
Total Enterprise Funds	48,982	61,362			(12,380)	6
<b>Total - All Funds</b>	<b>16,147,375</b>	<b>11,664,862</b>	<b>2,104,178</b>	<b>2,390,715</b>	<b>(12,380)</b>	<b>211</b>

### 2014-15 MAJOR ACCOMPLISHMENTS

- Completed renegotiated agreement with Inland Empire Utilities Agency resulting in annual savings of \$714,418 in water costs.



## DEPARTMENT PERFORMANCE MEASURES

COUNTY GOAL: CREATE, MAINTAIN AND GROW JOBS AND ECONOMIC VALUE IN THE COUNTY		Measure	2013-14 Actual	2014-15 Target	2014-15 Est.	2015-16 Target
OBJECTIVE	Utilize County programs and resources to support the local economy, maximize job creation and promote tourism.	Number of youth trained through collaborative programs.	N/A	15	15	15
STRATEGY	Collaborate with community partners to provide training opportunities in the field of land management.					
COUNTY GOAL: CREATE, MAINTAIN AND GROW JOBS AND ECONOMIC VALUE IN THE COUNTY		Measure	2013-14 Actual	2014-15 Target	2014-15 Est.	2015-16 Target
OBJECTIVE	Utilize County programs and resources to support the local economy, maximize job creation and promote tourism.	Percentage of seasonal part-time employees under the age of 21.	56%	59%	59%	59%
STRATEGY	Promote youth entry into workforce/workplace environment through summer youth employment.					
COUNTY GOAL: OPERATE IN A FISCALLY-RESPONSIBLE AND BUSINESS-LIKE MANNER		Measure	2013-14 Actual	2014-15 Target	2014-15 Est.	2015-16 Target
OBJECTIVE	Develop a long-term budget plan which brings County operations into both fiscal and programmatic balance, including full funding of reserves for infrastructure and operation system maintenance and replacement.	Level of County General Fund support received.	\$2.7 million	\$3.5 million	\$3.1 million	\$2.1 million
STRATEGY	Reduce reliance on the County General Fund by continuing to address infrastructure repairs and thereby reducing utility costs.					
STRATEGY	Enhance and develop new amenities that will enhance the park experience for patrons, which generate additional revenues hence less reliance on the County General Fund.					
STRATEGY	Continue to streamline park operations and identify supply cost inefficiencies using preventive maintenance measures to reduce ongoing repair costs.					
COUNTY GOAL: PURSUE COUNTY GOALS AND OBJECTIVES BY WORKING WITH OTHER AGENCIES		Measure	2013-14 Actual	2014-15 Target	2014-15 Est.	2015-16 Target
OBJECTIVE	Work with Federal, State and regional governments and organizations, to ensure San Bernardino County receives its fair share of resources.	Amount of financial support received through grant funding and sponsorships to support the Active Outdoors Program.	N/A	\$25,000	\$25,000	\$25,000
STRATEGY	Identify partners and other sources that provide financial support for the department's Active Outdoors Program which offers outdoor recreation programming.					
STRATEGY	Continue to expand the Active Outdoors Program through collaborative partnerships for fishing, camping and educational programs.					
COUNTY GOAL: PROVIDE FOR THE SAFETY, HEALTH AND SOCIAL SERVICES NEEDS OF COUNTY RESIDENTS		Measure	2013-14 Actual	2014-15 Target	2014-15 Est.	2015-16 Target
OBJECTIVE	Support efforts to improve the capacity of non-profit organizations to help address the needs of County residents.	Number of participants served through the Active Outdoors Program.	N/A	7,500	7,500	7,500
STRATEGY	Identify partners and other sources that provide financial support for the department's Active Outdoors Program that offers outdoor recreation programming.					
STRATEGY	Continue to expand the Active Outdoors Program through collaborative partnerships for fishing, camping and educational programs.					



## Regional Parks

### DESCRIPTION OF MAJOR SERVICES

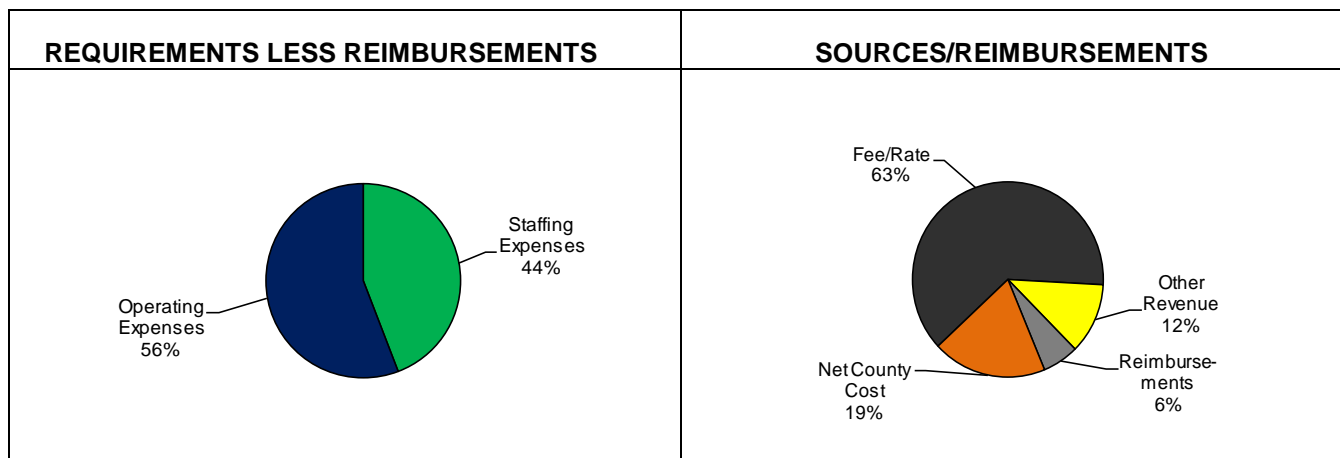
The Regional Parks Department is responsible for the operation and maintenance of nine regional parks located throughout the County. These parks, which encompass 8,668 acres, are as follows: Prado (Chino), Cucamonga-Guasti (Ontario), Glen Helen (San Bernardino), Mojave River Forks (Summit Valley), Mojave Narrows (Victorville), Moabi (Needles), Lake Gregory (Crestline), Yucaipa, and Calico Ghost Town (Yermo). Visitors to County parks enjoy open space, walking trails, camping, swimming, fishing, picnicking, equestrian activities and other recreational opportunities. The department hosts cultural, educational and special events through the use of park resources and contractual agreements with private and non-profit organizations. Park special events include Civil War Days and Wild West Fest at Calico Ghost Town and Doggie Pool-ooza at Guasti. Educational programs include the Environmental Science Day Camp at Yucaipa and a Junior Fishing Workshop at multiple parks.

The department is also responsible for maintaining 17.8 miles of open, accessible and usable trails through the County Trails Program. Additionally, the department oversees operation of the Morongo Wildlife Preserve in Morongo Valley, administers leases with the operators of Lake Gregory Regional Park, San Manuel Amphitheater and Park Moabi, and manages concession contracts that offer amenities to park users.

#### Budget at a Glance

Requirements Less Reimbursements	\$10,883,366
Sources/Reimbursements	\$8,779,188
Net County Cost	\$2,104,178
Total Staff	205
Funded by Net County Cost	19%

### 2015-16 RECOMMENDED BUDGET



## ANALYSIS OF 2015-16 RECOMMENDED BUDGET

GROUP: Operations and Community Services  
DEPARTMENT: Regional Parks  
FUND: General

BUDGET UNIT: AAA CCP  
FUNCTION: Recreation and Cultural Services  
ACTIVITY: Recreation Facilities

	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2014-15 Modified Budget	2015-16 Recommended Budget	Change From 2014-15 Modified Budget
<b>Requirements</b>							
Staffing Expenses	5,420,195	5,408,959	5,637,957	5,372,752	5,353,171	4,806,111	(547,060)
Operating Expenses	6,173,142	5,832,788	5,557,737	6,662,869	6,914,106	6,077,255	(836,851)
Capital Expenditures	23,845	6,684	0	0	0	0	0
Total Exp Authority	11,617,182	11,248,431	11,195,694	12,035,621	12,267,277	10,883,366	(1,383,911)
Reimbursements	(661,551)	(817,577)	(743,001)	(955,262)	(897,571)	(666,768)	230,803
Total Appropriation	10,955,631	10,430,854	10,452,693	11,080,359	11,369,706	10,216,598	(1,153,108)
Operating Transfers Out	315,000	0	0	0	0	0	0
Total Requirements	11,270,631	10,430,854	10,452,693	11,080,359	11,369,706	10,216,598	(1,153,108)
<b>Sources</b>							
Taxes	0	0	0	0	0	0	0
Realignment	0	0	0	0	0	0	0
State, Fed or Gov't Aid	0	0	0	0	0	0	0
Fee/Rate	6,423,227	5,517,926	6,426,810	6,402,887	6,524,445	6,835,927	311,482
Other Revenue	1,290,102	1,213,944	1,331,831	1,222,231	1,254,126	1,248,493	(5,633)
Total Revenue	7,713,329	6,731,870	7,758,641	7,625,118	7,778,571	8,084,420	305,849
Operating Transfers In	0	941,864	85	28,000	128,000	28,000	(100,000)
Total Financing Sources	7,713,329	7,673,734	7,758,726	7,653,118	7,906,571	8,112,420	205,849
Net County Cost	3,557,302	2,757,120	2,693,967	3,427,241	3,463,135	2,104,178	(1,358,957)
Budgeted Staffing*	279	259	252	232	232	205	(27)

\* Data represents modified budgeted staffing

## MAJOR EXPENDITURES AND REVENUE IN 2015-16 RECOMMENDED BUDGET

Staffing expenses of \$4.8 million are budgeted for personnel to oversee administration, operations and maintenance of the County's nine regional parks, County trails system, and various special events/programs. Operating expenses of \$6.1 million include \$3.1 million of COWCAP charges. Other notable operating expenses consist of stocking fish at park lakes, turf maintenance contracts (Prado, Cucamonga-Guasti, Yucaipa, Mojave Narrows and Glen Helen Regional Parks), supplies for general maintenance and special projects, aquatic facility supplies, office supplies, computer hardware and software replacement/upgrades, credit card use fee charges, advertising park events/amenities, restroom supplies, and insurance. Sources of \$8.1 million represent fees from camping, fishing, park entrance, swimming, facility use and special events, as well as revenue from concessionaire and partnership agreements.

## BUDGET CHANGES AND OPERATIONAL IMPACT

Requirements are decreasing by \$1.2 million reflecting the Department's continued review of staffing levels and the provision of park service. The \$547,060 reduction in staffing expenses is primarily the result of a decrease in budgeted staffing of 27 positions as further explained in the "Staffing Changes and Operational Impact" section below. The \$836,851 decrease in operating expenses is primarily the result of a reduction in COWCAP charges and a decrease in the number of days per week open to the public at Mojave Narrows Regional Park. Reimbursements are decreasing by \$230,803 primarily because of the elimination of transfers from other departments for salary costs related to a Deputy Executive Officer and Administrative Analyst. These positions are no longer included in the Regional Parks' budget. Sources are increasing by a net amount of \$205,849 primarily due to additional revenue generated from various park fees. The \$1.4 million decrease in Net County Cost support from the County general fund is due to a \$795,957 credit in COWCAP charges resulting from



reduced water and utility costs related to a renegotiated contract with the Inland Empire Utilities Agency and a new Lake Gregory partnership agreement. In addition, Net County Cost is reduced due to the decrease in the number of days per week open to the public at Mojave Narrows Regional Park.

### 2015-16 POSITION SUMMARY\*

Division	2014-15 Modified Staffing	Adds	Deletes	Reorgs	2015-16 Recommended	Limited	Regular
Administration	21	0	-3	0	18	1	17
Parks Operations	211	0	-24	0	187	137	50
Total	232	0	-27	0	205	138	67

\*Detailed classification listing available in Appendix D

### STAFFING CHANGES AND OPERATIONAL IMPACT

Staffing expenses of \$4.8 million fund 205 budgeted positions of which 67 are regular positions and 138 are limited term positions.

The 2015-16 budget reflects a decrease of 27 budgeted positions as follows:

- Deletion of 18 vacant positions (8 part-time General Services Worker II, 9 limited-term Public Service Employees, and 1 Deputy Executive Officer). Since these positions are all vacant, the deletions should have negligible impact on department operations.
- Deletion of 7 positions (1 Park Superintendent, 1 Assistant Park Superintendent, 1 Park Ranger II, 1 part-time General Services Worker II and 3 limited-term Public Service Employees) resulting from a reduction in the number of days per week (from 7 to 5) that Mojave Narrows Regional Park will be open to the public.
- Transfer of 1 Administrative Analyst III to Finance and Administration.
- Elimination of a dual fill Fiscal Specialist position.

This budget also includes the following reclassification at no additional cost for the Department:

- Fiscal Specialist to Staff Aide.



## Special Revenue Funds - Consolidated

### DESCRIPTION OF MAJOR SERVICES

**County Trails System** was established by the Board of Supervisors and assigned to the Regional Parks Department as the steward charged with the development, operation and maintenance of regional trails throughout the County. This budget unit was established to follow compliance requirements for federal and state grant funding used in the development and construction of the trail system. Currently, the Department has developed seven miles of the Santa Ana River Trail, linking to Riverside County and offering users over 22 miles of contiguous trail along the Santa Ana River.

#### Budget at a Glance

Requirements Less Reimbursements	\$5,911,795
Sources/Reimbursements	\$3,521,080
Use of/ (Contribution to) Fund Balance	\$2,390,715
Total Staff	0

**San Manuel Amphitheater** was established to account for lease payments received annually from the operators of the San Manuel amphitheater at Glen Helen Regional Park. Each year, 70% of this revenue is transferred to the County General fund to fund the cost of the amphitheater's debt service payment.

**Amphitheater Improvements at Glen Helen** was established to provide for improvements to the San Manuel Amphitheater at Glen Helen Regional Park. These improvements are designed to maintain the amphitheater and its facilities in their current condition in order to preserve a quality entertainment experience for its visitors. This budget unit is funded jointly by deposits from the County and the operators of the amphitheater.

**Park Maintenance/Development** was established to provide for the maintenance, development and emergency repairs at all regional parks. The costs associated with this budget unit are funded through camping reservation fees and an allocation of park admission fees.

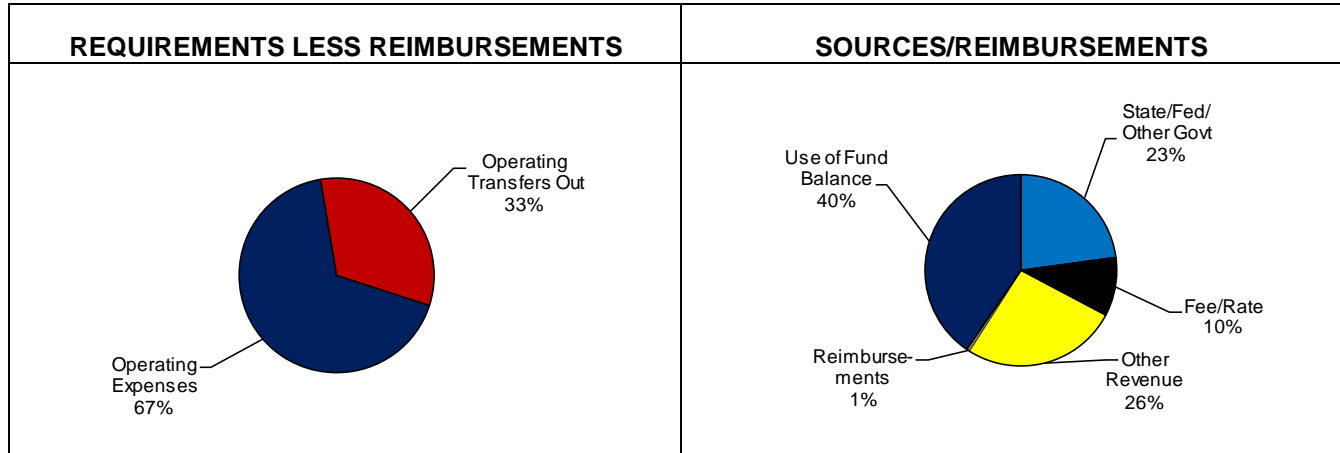
**Calico Ghost Town Marketing Services** was established to provide separate accountability and operations of marketing services for Calico Ghost Town Regional Park. A portion of revenues from Calico Ghost Town concessionaire operations and park admission fees are used to advertise and market several Park special events including Calico Days, Calico Ghost Haunt, Civil War, Bluegrass in the Spring and Wild West Days.

**Off-Highway Vehicle License Fee** was established by Off-Highway Vehicle (OHV) "in-lieu of taxes". Fees are provided from the California State Controller's Office based on the amount of OHV recreation in the County. The state collects these fees for each OHV identification plate sold by the Department of Motor Vehicles; four dollars from the fee of each plate goes into a pool for funds that are then distributed.

**Fish and Game Commission** was established to manage California's diverse fish, wildlife, plant resources and habitats. Its primary function is to act as the liaison between the State Department of Fish and Game, the County Board of Supervisors (Board), and the public. This budget unit receives funding from fines imposed on hunting, fishing, and environmental infractions, as well as from the sale of hunting maps. These funds are used by the Commission to assist qualified organizations with projects that assist in enhancing wildlife and its propagation in San Bernardino County. On November 18, 2014, the Board approved a revision to the San Bernardino County Code that changed the County liaison department for the Commission from Special Districts to Regional Parks. Prior year actual revenues and expenditures of the Fish and Game Commission are not reflected in the following "Analysis of 2015-16 Recommended Budget".



## 2015-16 RECOMMENDED BUDGET



## ANALYSIS OF 2015-16 RECOMMENDED BUDGET

GROUP: Operations and Community Services  
 DEPARTMENT: Regional Parks  
 FUND: Special Revenue - Consolidated

BUDGET UNIT: Various  
 FUNCTION: Recreation and Cultural Services  
 ACTIVITY: Recreation Facilities

	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2014-15 Modified Budget	2015-16 Recommended Budget	Change From 2014-15 Modified Budget
<b>Requirements</b>							
Staffing Expenses	1,758	0	0	0	0	0	0
Operating Expenses	2,785,782	2,822,805	2,494,026	2,768,142	4,439,523	3,967,367	(472,156)
Capital Expenditures	6,717	16,775	0	214,886	241,250	20,000	(221,250)
Total Exp Authority	2,794,257	2,839,580	2,494,026	2,983,028	4,680,773	3,987,367	(693,406)
Reimbursements	(135,600)	(185,000)	(33,000)	(85,000)	(85,000)	(30,000)	55,000
Total Appropriation	2,658,657	2,654,580	2,461,026	2,898,028	4,595,773	3,957,367	(638,406)
Operating Transfers Out	549,655	3,378,115	393,024	371,761	1,306,653	1,924,428	617,775
Total Requirements	3,208,312	6,032,695	2,854,050	3,269,789	5,902,426	5,881,795	(20,631)
<b>Sources</b>							
Taxes	0	0	0	0	0	0	0
Realignment	0	0	0	0	0	0	0
State, Fed or Gov't Aid	918,473	515,914	338,868	775,264	978,360	1,351,000	372,640
Fee/Rate	778,528	967,342	547,527	628,916	581,380	585,480	4,100
Other Revenue	1,726,511	1,568,204	1,686,937	1,814,018	1,696,773	1,554,600	(142,173)
Total Revenue	3,423,512	3,051,460	2,573,332	3,218,198	3,256,513	3,491,080	234,567
Operating Transfers In	791,612	5,403	286	0	0	0	0
Total Financing Sources	4,215,124	3,056,863	2,573,618	3,218,198	3,256,513	3,491,080	234,567
<b>Fund Balance</b>							
Use of / (Contribution to) Fund Balance	(1,006,812)	2,975,832	280,432	51,591	2,645,913	2,390,715	(255,198)
Available Reserves					1,150,833	1,354,440	203,607
Total Fund Balance					3,796,746	3,745,155	(51,591)
Budgeted Staffing*	0	0	0	0	0	0	0

\*Data represents modified budgeted staffing



## DETAIL OF 2015-16 RECOMMENDED BUDGET

2015-16					
	Requirements	Sources	Use of / (Contribution to) Fund Balance	Available Reserves	Staffing
<b>Special Revenue Funds</b>					
County Trails System (Fund RTS)	1,193,112	900,000	293,112	606,660	0
San Manuel Amphitheater (Fund SGH)	1,447,326	1,462,000	(14,674)	43,886	0
Amphitheater Imp at Glen Helen (Fund SGR)	275,000	25,000	250,000	307,037	0
Park Maintenance/Development (Fund SPR)	800,305	401,000	399,305	277,758	0
Calico Ghost Town Marketing Svcs (Fund SPS)	560,514	394,600	165,914	41,272	0
Off-Highway Vehicle License Fee (Fund SBY)	1,598,348	303,000	1,295,348	75,000	0
Fish and Game Commission (Fund SBV)	7,190	5,480	1,710	2,827	0
Total Special Revenue Funds	5,881,795	3,491,080	2,390,715	1,354,440	0

**County Trails System:** Requirements of \$1.2 million include \$693,112 for finalizing design, environmental costs, and acquiring trail right-of-way for Phase III (Waterman Avenue to California Street) of the Santa Ana River Trail (SART) and \$500,000 for environmental/design for Reach "A" of Phase IV of the SART from California Street to Orange Street in Redlands (3.5 miles). Sources of \$900,000 include a \$500,000 allocation of Prop 84 grant funds from the Coastal Conservancy for SART-Phase IV initial funding. This grant revenue is contingent upon initially incurring project expenses, which may create cash flow challenges for this fund. The department is also budgeting revenue from various Federal grants totaling \$400,000. Use of fund balance of \$293,122 is to assist with the design and environmental costs of the SART.

**San Manuel Amphitheater:** Requirements of \$1.4 million include payment to the County general fund for the annual debt service cost on the amphitheater (\$1.0 million), transfers to the Regional Parks General Fund budget unit for upkeep and management of the amphitheater (\$417,284), and a transfer to the Amphitheater Improvements at Glen Helen fund (\$25,000) as required per the lease agreement with the operators of the amphitheater. Sources of \$1.5 million include rent revenue from the operators of the amphitheater (\$1.4 million) and naming rights (\$60,000). Contribution to fund balance of \$14,674 is to assist with future debt service payments.

**Amphitheater Improvements at Glen Helen:** Requirements of \$275,000 include \$300,000 for the provision of maintaining the amphitheater to preserve quality entertainment experiences for its visitors, partially offset by a \$25,000 reimbursement from the San Manuel Amphitheater Fund that represents the County's contribution towards improvements at the amphitheater per provisions of the lease. Sources of \$25,000 reflect a matching contribution from the operators for the amphitheater per the lease agreement. Use of fund balance of \$250,000 is for various improvements to the Amphitheater.

**Park Maintenance/Development:** Requirements of \$800,305 primarily represent the cost of various park repairs and upgrades, including implementation of a new point of sale and reservation system and a State grant project at Moabi Regional Park. Also included is \$20,000 for a Utility Vehicle at Yucaipa Regional Park. Sources of \$401,000 represent a portion of gate entrance fees collected throughout all regional parks and State grant funding. Use of fund balance of \$399,305 is for a number of projects including the department's new point of sale system (\$190,000) and boat station/road improvements at Moabi Regional Park (\$151,000).

**Calico Ghost Town Marketing Services:** Requirements of \$560,514 primarily include the cost of producing park special events and advertising of Calico Ghost Town. Also included in this amount are transfers of \$80,057 to the Regional Parks general fund budget unit for labor cost of park staff time (outside of regular duties) to produce and assist with the set-up of special events. Sources of \$394,600 primarily include special event gate revenue and





rent payments received from Calico concessionaires. Use of fund balance of \$165,914 is to assist with the cost of various special events at this regional park.

**Off-Highway Vehicle License Fee:** Requirements of \$1.6 million include operating transfers out of \$1.2 million to the County's Capital Improvement Fund for Calico Ghost Town Off-Highway Vehicle Campground "O" hook-ups and 6 new cabins. Also, \$390,242 is budgeted for enforcement, safety, trail signage, maintenance and administration of off-highway vehicle development at Moabi Regional Park and Calico Ghost Town. Sources of \$303,000 represent the amount anticipated from the state that is derived from vehicle registrations/licensing for use of off-highway operations in the County. California Public Resources Code 5090.50 specifies that these funds may be used for planning, acquisition, development, maintenance, administration, operation, enforcement, restoration, and conservation of trails, trailheads, areas and other facilities associated with the use of off-highway motor vehicles, and programs involving off-highway motor vehicle safety or education. Use of fund balance of \$1.3 million is primarily for additional campground hook-ups and cabins at Calico Ghost Town Regional Park.

**Fish and Game Commission:** Requirements of \$7,190 include administrative cost reimbursements, printing expenses for shooting maps, and equipment for Fish and Game Wardens. Sources of \$5,480 include revenue from fines imposed on hunting, fishing, and environmental infractions, as well as from the sale of hunting maps. Use of fund balance of \$1,710 is for costs that assist in enhancing wildlife in San Bernardino County.

## BUDGET CHANGES AND OPERATIONAL IMPACT

The significant budget changes for 2015-16 include the following:

- \$500,000 increase in requirements and sources for environmental and design of Phase IV of the Santa Ana River Trail.
- \$221,250 decrease in requirements for vehicle/equipment purchases.
- \$207,374 decrease in sources due to proceeds received from the sale of 7,906 acres of County-owned property at Prado Regional Park budgeted in the prior fiscal year.
- \$163,728 decrease in requirements for reduced maintenance of off-highway vehicle areas.
- \$140,000 decrease in requirements for work related to Phase III of the SART.

## ANALYSIS OF FUND BALANCE

The 2015-16 budget includes the use of fund balance of \$2.4 million. The vast majority of fund balance being used is for one-time projects. The most significant of these projects include \$1.3 million for additional campground hookups and cabins at Calico Ghost Town Regional Park, \$250,000 for improvements to the Amphitheater at Glen Helen, \$200,000 for signage of off-highway vehicle areas, \$190,000 for new point of sale system, \$151,000 for Moabi boat station and road improvements, and \$200,000 for a number of other park repair projects to enhance amenities.

## STAFFING CHANGES AND OPERATIONAL IMPACT

There is no staffing associated with these budget units.





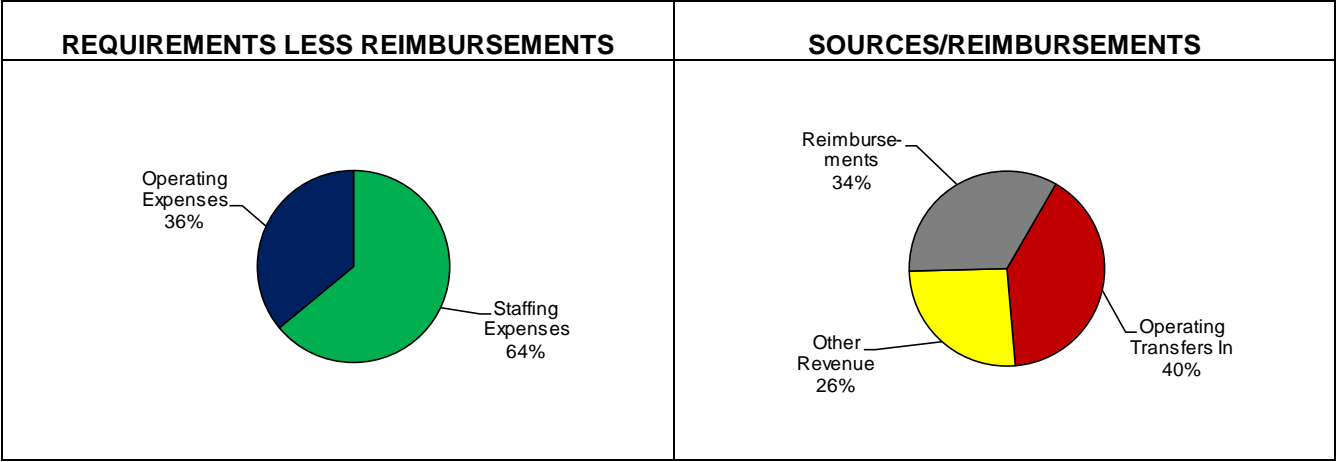
Active Outdoors

DESCRIPTION OF MAJOR SERVICES

The Active Outdoors program was created to provide programs that promote a healthy outdoor lifestyle. All programs under Active Outdoors are funded by grants, operating transfers in from the Parks Maintenance/Development fund or created through partnerships with local and/or state agencies. The Environmental Science Day Camp (ESDC) is a part of this program and is offered at Yucaipa Regional Park. ESDC takes place during the traditional school year, Wednesday through Friday, and follows the State of California 4<sup>th</sup> and 5<sup>th</sup> grade science curriculum for wildlife, botany and geology. Each student attends the ESDC with their class for a full day of learning, exploration, and hiking. Other programs in addition to ESDC include the Junior Fishing Workshops, Fishing Derbies, Doggie Pool-ooza, and The Outdoor Family program.

Budget at a Glance	
Requirements Less Reimbursements	\$80,228
Sources/Reimbursements	\$92,608
Use of / (Contribution To) Net Position**	(\$12,380)
Total Staff	6

2015-16 RECOMMENDED BUDGET



\*\* Contribution to Net Position appears as a negative number and increases Estimated Net Position Available.



## ANALYSIS OF 2015-16 RECOMMENDED BUDGET

GROUP: Operations and Community Services  
DEPARTMENT: Regional Parks  
FUND: Active Outdoors

BUDGET UNIT: EME CCP  
FUNCTION: Recreation and Cultural Services  
ACTIVITY: Recreation Facilities

	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2014-15 Modified Budget	2015-16 Recommended Budget	Change From 2014-15 Modified Budget
<b>Requirements</b>							
Staffing Expenses	22,253	26,534	27,043	25,504	32,525	51,333	18,808
Operating Expenses	28,794	24,122	23,632	19,307	31,061	28,895	(2,166)
Capital Expenditures	0	0	0	0	0	0	0
Total Exp Authority	51,047	50,656	50,675	44,811	63,586	80,228	16,642
Reimbursements	0	0	0	(12,000)	0	(31,246)	(31,246)
Total Appropriation	51,047	50,656	50,675	32,811	63,586	48,982	(14,604)
Operating Transfers Out	0	0	0	0	0	0	0
Total Requirements	51,047	50,656	50,675	32,811	63,586	48,982	(14,604)
<b>Sources</b>							
Taxes	0	0	0	0	0	0	0
Realignment	0	0	0	0	0	0	0
State, Fed or Gov't Aid	0	0	0	0	0	0	0
Fee/Rate	0	0	0	0	0	0	0
Other Revenue	51,978	(15,587)	9,613	24,475	27,500	24,040	(3,460)
Total Revenue	51,978	(15,587)	9,613	24,475	27,500	24,040	(3,460)
Operating Transfers In	0	45,000	42,109	35,000	35,000	37,322	2,322
Total Sources	51,978	29,413	51,722	59,475	62,500	61,362	(1,138)
<b>Net Position</b>							
Use of/ (Contribution to) Net Position**	(931)	21,243	(1,047)	(26,664)	1,086	(12,380)	(13,466)
Est. Net Position Available					0	40,130	40,130
Total Net Position					1,086	27,750	26,664
Budgeted Staffing*	6	5	4	4	4	6	2

\*Data represents modified budgeted staffing

\*\* Contribution to Net Position appears as a negative number and increases Estimated Net Position Available.

## MAJOR EXPENDITURES AND REVENUE IN 2015-16 RECOMMENDED BUDGET

Total expenditure authority of \$80,228 includes staffing expenses and operating costs primarily associated with the ESDC and other programs as previously mentioned. These expenditures are partially offset through \$31,246 of reimbursements from other Regional Park budget units for event set-up staffing costs. Sources of \$61,362 consist of an operating transfer in from the department's Park Maintenance/Development fund (\$37,322), anticipated vendor fees collected for program events (\$24,000), and interest earnings (\$40).

## BUDGET CHANGES AND OPERATIONAL IMPACT

Requirements are decreasing by \$14,604 primarily due to reimbursements of \$31,246 from other Regional Park budget units for event set-up staffing costs. This amount is partially offset by increased staffing expenses of \$18,808 from the addition of two Public Service Employees to assist with the department's educational programs, special events, and to staff the department's information booth at various trade shows/events. Sources are not significantly changing for 2015-16.

## ANALYSIS OF NET POSITION

The 2015-16 budget reflects a \$12,380 contribution to net position that will be available for future costs of the Active Outdoors program.



**2015-16 POSITION SUMMARY\***

Division	2014-15 Modified Staffing	Adds	Deletes	Re-Orgs	2015-16 Recommended	Limited	Regular
Active Outdoors	4	2	0	0	6	6	0
Total	4	2	0	0	6	6	0

\*Detailed classification listing available in Appendix D

**STAFFING CHANGES AND OPERATIONAL IMPACT**

Staffing expenses of \$51,333 fund 6 budgeted limited term positions. As previously mentioned, two new limited-term positions are being added to assist the Active Outdoors Program and to staff the department's information booth at various trade shows/events.

